

## **City of Woodland Full-Time Maintenance Position**

The City of Woodland is currently seeking a full-time Maintenance Employee. Full-time employees may work up to 40 hours weekly. The days and hours needed will be Monday, Tuesday, Thursday, and Friday, 8:00 AM to 4:30 PM, and Wednesday, 8:00 AM to 12:00 PM. Employee must clock out for the 30-minute lunch break. The salary is \$14.00 per hour. Please email resumes to the attention of the City Clerk at [cityofwoodland2014@gmail.com](mailto:cityofwoodland2014@gmail.com). Please bring your resume to the office during normal business hours if you do not have an email. Woodland City Hall business hours are Monday, Tuesday, Thursday, and Friday, 8:00 AM to 4:30 PM, and Wednesday, 8:00 AM to 12:00 PM. The City of Woodland will stop taking resumes on September 30, 2024.

The requirements for the job are as follows:

- Must have at least a high school diploma, GED, or experience in lieu of education
- Must have a valid Driver's License
- Must clean and maintain all public buildings and grounds.
- Must be able to use equipment such as lawnmowers, weed eaters, tractors, tools, and other equipment necessary for maintaining and improving the City.
- Must cut grass, trim trees and bushes, pick up litter, and maintain all the City's right of ways.
- Must hang flags and other decorations for special occasions.
- Must maintain and repair City streets, medians, and other City obligations.

Physical Requirements are as follows:

The work is typically performed while intermittently sitting, standing, stooping, bending, or crouching. The employee frequently lifts light and heavy objects and uses tools or equipment requiring a high degree of dexterity.

The work is typically performed in a stockroom, shop, or outdoors. The employee may be exposed to noise, dust, dirt, grease, machinery with moving parts, and occasional cold or inclement weather. The work requires the use of protective devices, such as masks, goggles, or gloves.